

FLORIDA ACDA 9-12 HIGH SCHOOL HONOR CHOIR

2025 Audition Procedures and Information

We are thrilled to announce that this year's Florida ACDA High School Honor Choir will be performing John Rutter's *Gloria* and Diane L. White-Clayton's *Clap Praise* with guest conductor [Dr. Andre Thomas](#).

IMPORTANT DATES:

Monday, September 8	Deadline to upload audition files (by 11:59 pm)
Monday, September 15	Deadline to pay student audition fee (received by this date)
Monday, September 22	Directors receive audition results via email
Monday, September 22	Directors purchase music
Friday, September 26	Registration deadline for directors and students* (payments can be made on the website or on-site) <i>*In order to participate, students MUST be registered through the online portal by this date as no student may be registered on-site.</i>
Thursday, October 7	Hotel deadline for securing group rates - hotel info below
Thurs-Sat, October 23-25	Florida ACDA Conference and Honor Choir Rehearsals
Saturday, October 25	FL ACDA Honor Choirs Concert

AUDITION PROCEDURES:

Please note: You MUST be an active Florida ACDA member to submit student auditions!

9th grade SA students may choose to audition for either the 6-9 Treble Chorus or the HS SATB (9-12 choir). Students may only submit one audition and will only be considered for the choir they audition for.

9th Grade TB students may elect to be considered for the 6-9 Tenor/Bass chorus with their HS SATB audition. Students may only submit 1 audition and follow the appropriate guidelines for the choir they wish to be considered for. *A student who elects to be considered for the TB Chorus may be placed in that choir if they are not placed into the HS SATB Chorus.

1. Decide which voice part your student(s) will be auditioning for (Soprano 1, Soprano 2, Alto 1 or Alto 2, etc). Practice the appropriate **Vocalise** (*these are the same as All State*). Vocalises can be found [HERE](#). These should be sung on a single ZAH syllable.
2. Practice the **Audition Excerpt**: measures 203-235 of the first movement, *Gloria*, by John Rutter. The audition excerpt sheet music PDF and practice tracks can be found here as well as on the FL ACDA website (<https://www.flacda.org/>). Please use these mp3 files to practice. You will use the Part MUTED track for your audition. Audition Sheet Music can be found [HERE \(Rutter Audition PDF\)](#). Audition Practice Tracks can be found [HERE \(Rutter Audition Tracks\)](#).



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3. Record the audition. Each audition must include an introduction, vocalise, and audition excerpt.
 - a. Introduction
 - i. Student Name
 - ii. School
 - iii. Grade
 - iv. Voice Part for which they are auditioning
 - b. Vocalise
 - i. Record the student singing the vocalise for the voice part they are auditioning for. You will need one device to play the vocalise and one to record the student singing. Vocalise are NOT to be played/performed live on a keyboard of any type. Students MUST sing along with the pre-recording vocalise track. Vocalises can be found [HERE](#).
 - c. Audition Excerpt
 - i. Record the student singing the Audition Excerpt (see above) along with their voice part muted mp3 track.
Audition Sheet Music can be found [HERE \(Rutter Audition PDF\)](#).
Audition Practice Tracks can be found [HERE \(Rutter Audition Tracks\)](#).
Students use the MUTED Part track of their voice part for their audition.
4. Before the student leaves, listen to the audition recording together to make sure their voice is clearly heard and that all components are there. *Please make sure the recording is free of background noise!*
5. Save the audition recording as an MP3 file with the following title format:
 - a. VoicePart_LastName_FirstName_School.mp3
Example: Tenor2_Washington_John_ForrestHS.mp3
Possible Voice Parts: Soprano 1, Soprano 2, Alto 1, Alto 2, Tenor 1, Tenor 2, Bass 1, Bass 2
6. Upload the audition recording to <https://www.cfaefl.org/flacda>.
 - a. On the online registration form, you will be required to enter the student's name, voice part, height, school, and your name.

AUDITION TIPS AND TRICKS!

- All recordings MUST be saved as an MP3.
- Each student MUST be recorded and saved as a separate file (one track/file per student)
- Good recording programs to use are Audacity (<https://www.audacityteam.org/>) and GarageBand.



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- If you have any questions regarding the recording process, please feel free to email the honor choir coordinators (contact information below)

AUDITION FEES:

The audition fee is **\$15.00** per student. When you upload your student(s) audition, you will have the option to pay via credit card or print an invoice for your school bookkeeper to send a check to FLORIDA ACDA. Payments (this included mailed checks) must be **RECEIVED** no later than the deadline listed above for your student to be considered for the honor choir. *We recommend that you register yourself for the conference at this time as well!*

IF AND WHEN YOUR STUDENT IS SELECTED:

1. Order your student(s) music IMMEDIATELY upon receiving notification of selection.
 - a. Music can be purchased from Heads House of Music or Beethoven and Company
 - i. Heads House of Music
 1. Phone Numbers: 800-783-8030 or 813-679-5029
 2. Website: <https://www.headshouseofmusic.com/>
 - ii. Beethoven and Company
 1. Phone Number: 850-894-8700
 2. Website: www.beethovenandcompany.com
2. Have students begin learning and rehearsing their music
 - a. Once the ensemble is announced, rehearsal tracks will be available on the Florida ACDA website
 - b. All selected students are responsible for knowing all the music BEFORE they arrive at the first rehearsal on Thursday.***
3. Register all selected students online at <https://www.flacda.org/>.
 - a. When registering, you will need to provide the school, director's name, student's name, parent's name, emergency contact, t-shirt size (optional), and the chaperone name and phone number of who will be on-site with the students.
 - b. Student Registration Fee is \$75.00 per student. This includes an option for student dinner on Thursday and lunch on Friday and Saturday. This also includes the ACDA T-Shirt which will be our concert uniform this year.
4. Accommodations
 - a. Students and directors are responsible for their own accommodations for the conference. The following hotels are offering discounted room rates. *Please note each hotel has a different expiration date for their discounted room rate.*



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- i. Aloft Orlando Downtown
500 South Orange Ave., Orlando, FL 32801
<https://www.marriott.com/event-reservations/reservation-link.mi?id=1745000550832&key=GRP&guestreslink2=true&app=resvlink>
Deadline: October 7, 2025
- ii. Embassy suites
191 East Pine St, Orlando FL 32801
<https://www.hilton.com/en/attend-my-event/mcodtes-chl-eea4c817-9ab9-4fba-8872-393a42a6d2f3/>
Deadline: October 7, 2025
- b. Reservation Procedures / Individual Reservations
 - i. To ensure our conference/honor choir attendees receive the group rate, you must identify the group name, FLACDA, when calling to make your reservation. A valid credit card number is required to make a reservation. Any individual wishing to make a reservation outside the contracted dates should be advised to make the reservation with the group name, then notify the hotel's group contact who will then request the additional nights with the Hotel's Event Manager. The rate for any additional nights outside the contracted dates are subject to availability at the time the request is made.

CONCERT ATTIRE:

All students are to wear their FLACDA T-shirt received at registration. Students will wear black dress pants / slacks / **floor-length** skirt in addition to closed-toed black dress shoes and socks/stockings. (no black jeans or leggings-only).

TEACHER/CHAPERONE RESPONSIBILITIES:

All students participating in one of the FL ACDA Honor Choirs must have their Choral Director in attendance at the Florida ACDA Conference. Directors must be present to check in students and receive your school's packet for Thursday's rehearsal. **A chaperone from each school must be in the building during all rehearsals as well as check their students in to each rehearsal during the conference.** Directors may choose to chaperone, but they must attend all rehearsals. Please follow your school and county's guidelines as to how many chaperones are required to accompany your students. Please make sure your students have rides to and from each rehearsal. No one is to stay later than the rehearsal end time.



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